



# POLK COUNTY COMMISSIONERS COURT

September 14, 2021

Polk County Regional Health Building, Suite A

10:00 A.M.

2021-085

Livingston, Texas

## NOTICE

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

### Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a Public Participation Form to the County Clerk prior to the Call To Order).

**\*\* Please turn off (or mute) all cell phones and devices \*\***

1. CALL TO ORDER. \* INVOCATION \* PLEDGES OF ALLEGIANCE

2. PUBLIC COMMENTS

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of three (3) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.

3. INFORMATIONAL REPORTS

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

- A. PRESENTATION ON SECTION 3 AS REQUIRED BY TEXAS DEPARTMENT OF AGRICULTURE FOR CDBG CONTRACT #7220361, WATER IMPROVEMENTS PROJECT.

### NEW BUSINESS

4. **CONSENT AGENDA** (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

- A. APPROVE MINUTES OF PREVIOUS MEETING: August 24, 2021 (Regular Session).
- B. APPROVE SCHEDULES OF BILLS.
- C. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.
- D. APPROVE APPOINTMENT OF JOSHUA MCDONALD TO RESERVE DEPUTY FIRE MARSHAL.
- E. RATIFY APPOINTMENT OF RESERVE DEPUTIES FOR THE SHERIFF.
- F. APPROVE CONTRACT RENEWAL WITH APPRISS INC TO PROVIDE A STATEWIDE AUTOMATED VICTIM NOTIFICATION SERVICE (SAVN).
- G. APPROVE AGREEMENT WITH CITY OF LIVINGSTON FOR (LVFD) FIREFIGHTING SERVICES.
- H. APPROVE ORDER OF SPECIAL ELECTION TO BE HELD TUESDAY, NOVEMBER 2, 2021.
- I. APPROVE INTERLOCAL AGREEMENT BETWEEN POLK COUNTY AND MEMORIAL POINT UTILITY DISTRICT FOR THE COUNTY'S PROVISION OF ELECTION EQUIPMENT AND SERVICES FOR THE NOVEMBER 2, 2021 ELECTION, AS RECOMMENDED BY THE COUNTY CLERK.
- J. ACCEPT GRANT AWARD AND AUTHORIZE COUNTY JUDGE TO EXECUTE CONTRACT NUMBER 2215176 WITH THE OFFICE OF THE ATTORNEY GENERAL FOR DISTRICT ATTORNEY VICTIM COORDINATOR AND LIAISON GRANT (VCLG) PROGRAM FOR 2022-2023.

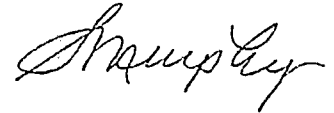
- K. ACCEPT GRANT AWARD AND AUTHORIZE COUNTY JUDGE TO EXECUTE CONTRACT NUMBER 2215184 WITH THE OFFICE OF THE ATTORNEY GENERAL FOR SHERIFF'S VICTIM COORDINATOR AND LIAISON GRANT (VCLG) PROGRAM FOR 2022-2023.
- L. RATIFY APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH ITERON SYSTEMS FOR COVID-19 SCREENINGS AND VACCINATIONS FOR THE PUBLIC.
- M. APPROVE REQUEST FROM SCOTT HUGHES, CONSTABLE PRECINCT 1, FOR ASSET FORFEITURE EXPENDITURE OF SEIZED PROPERTY NOT TO EXCEED \$1,474.68 FOR TOWING/STORAGE, \$700.02 FOR TRAVEL, AND \$7,000.00 FOR PURCHASE OF LAW ENFORCEMENT EQUIPMENT.
- N. APPROVE REQUEST FROM LEE HON, DISTRICT ATTORNEY, FOR ASSET FORFEITURE EXPENDITURE OF SEIZED PROPERTY NOT TO EXCEED \$150 FOR SERVING LEGAL DOCUMENTS AND \$5,018.64 FOR INVESTIGATIVE SERVICES.
5. **CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:**
- A. REVIEW AND CONSIDERATION OF PERSONNEL ACTION FORM REQUESTS SUBMITTED SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
- B. CONSIDER RE-APPOINTMENT OF POLK COUNTY FIRE MARSHAL FOR A 2-YEAR TERM BEGINNING OCTOBER 1, 2021.
6. **CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:**
- A. FY2021 BUDGET REVISIONS #2021-18 AND AMENDMENTS #2021-18(A), AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;
7. **CONSIDER APPROVAL OF OFFERS TO PURCHASE TAX FORECLOSED PROPERTIES, AS FOLLOWS:**  
(PCT.2) LOT 43-A, SECTION 1, & LOTS 34 & 48-B, SECTION 2, YAUPON COVE, CAUSE #T13-302
8. **REVIEW DROUGHT INDEX IN POLK COUNTY AND CONSIDER ANY NECESSARY ACTION RELATING TO COUNTY WIDE BURN BAN.**
9. **DISCUSS AND CONSIDER ACTION RELATING TO POSSIBLE RESCHEDULING OF THE REGULAR COMMISSIONERS COURT SESSION SET FOR TUESDAY, NOVEMBER 23, DUE TO THE COURT'S ATTENDANCE AT THE DEEP EAST TEXAS COUNCIL OF GOVERNMENTS MEETING HOSTED BY THE ALABAMA COUSHATTA TRIBE.**
10. **RECEIVE NUISANCE ABATEMENT HEARING DETERMINATION FOR CAUSE NO. A00440 AND CONSIDER ORDER TO ABATE NUISANCE.**
11. **CONSIDER ANY/ALL NECESSARY ACTION REGARDING ANNUAL BIDS FOR PURCHASE OF:**
- **BID #2022-01.01 thru 01.08 : Precinct 1 Road Materials**
  - **BID #2022-02.01 thru 02.08 : Precinct 2 Road Materials**
  - **BID #2022-03.01 thru 03.08 : Precinct 3 Road Materials**
  - **BID #2022-04.01 thru 04.08 : Precinct 4 Road Materials**
  - **BID #2022-05 : Bulk Purchase of Limestone Road Base**
  - **BID #2022-06 : Tires**
  - **BID #2023-07 : Oil, Grease, Gasoline & Diesel**
  - **BID #2022-08 : Pest Control Services**
  - **BID #2022-09 : Motor Grader Blades**
  - **BID #2022-10 : Material Hauling**
  - **BID #2022-11 : Uniforms**
12. **DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION RELATING TO PROPOSED EXPENDITURES FROM MAINTENANCE CAPITAL OUTLAY BUILDINGS (BUDGETED FUNDS) FOR THE INSTALLATION OF SECURE TRANSACTION WINDOW FOR JUSTICE OF THE PEACE, PRECINCT 3 AND HVAC UNIT FOR THE POLK COUNTY SUBCOURTHOUSE LOCATED IN ONALASKA.**

13. DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION RELATING TO PROPOSED EXPENDITURES FROM GENERAL FUND BALANCE FOR THE INSTALLATION OF AIR SCRUBBERS IN COUNTY BUILDINGS TO PREVENT THE SPREAD OF COMMUNICABLE DISEASES.
14. CONSIDER APPROVAL TO ADVERTISE A REQUEST FOR QUALIFICATIONS (RFQ) FOR ARCHITECTURE SERVICES RELATING TO RENOVATIONS OF THE POLK COUNTY SUBCOURTHOUSE LOCATED IN CORRIGAN, AND APPOINT COMMITTEE TO REVIEW AND MAKE RECOMMENDATIONS REGARDING THE RFQ.
15. DISCUSSION OF SUBDIVISION REGULATIONS.

ADJOURN

By: Sydney Murphy, County Judge

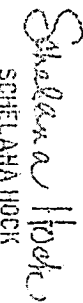
Posted: Thursday – September 9, 2021



I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday September 9, 2021 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

SCHELANA HOCK, COUNTY CLERK

By:  (Deputy)

FILED FOR RECORD  
2021 SEP -9 PM 3:22  
  
SCHELANA HOCK  
POLK COUNTY CLERK



September 14, 2021  
Texas  
10:00 a.m.

COMMISSIONERS COURT  
of Polk County,

County Regional Health Center, Suite E  
Livingston, Texas

ADDENDUM to Posting # 2021-085

The following will serve to amend the Agenda of the Commissioners Court Meeting scheduled for September 14, 2021 at 10:00 A.M.

AMEND TO ADD;

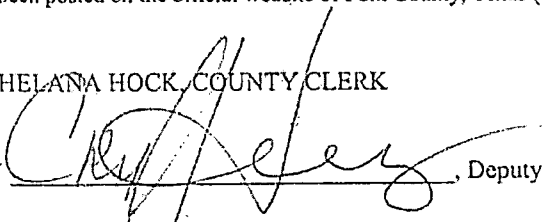
- 5. C. CONSIDER APPROVAL OF UPDATE TO PERSONNEL MANAGEMENT SYSTEM.

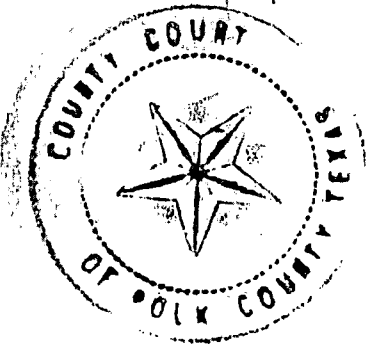
Dated: Thursday, September 9,  
2021

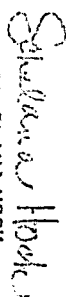
Commissioners Court of Polk County, Texas  
By: Sydney Murphy, County Judge

I, the undersigned County Clerk, do hereby certify that the above Addendum to the Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Addendum and that I posted a true and correct copy of said Addendum at the door of the Polk County Courthouse at a place readily accessible to the general public at all times on Thursday, September 9, 2021 and that said Addendum remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas (www.co.polk.tx.us).

SCHELANA HOCK, COUNTY CLERK

BY  Deputy



FILED FOR RECORD  
2021 SEP -9 PM 4:11  
  
SCHELANA HOCK  
COUNTY CLERK